

# **OHAS, FIRE PREVENTION AND TECHNICAL REGULATIONS FOR THE INTERNATIONAL AGRICULTURAL EXHIBITION AGRO SHOW**

## **GENERAL**

**§1.** Provisions of these regulations shall be binding for all persons present at the Exhibition area (a whole area of the former airport in Bednary), throughout the whole Exhibition (including loading and unloading).

**§2.** The Organiser shall be entitled to verify adherence to these regulations and issue binding decisions for all issues covered by these regulations.

**§3.** The Organiser can suspend all works and activities at the Exhibition area that threaten safety or pose a fire hazard.

**§4.** The Organiser may refuse connection of power or disconnect power supply when any safety or fire hazards are found.

**§5.** Any persons in breach of these Regulations or not adhering to the Organiser's decision may be removed from the Exhibition area without being entitled to any claims against the Organiser.

## **GENERAL OCCUPATIONAL HEALTH AND SAFETY RULES**

**§6.** During assembling and disassembling it shall be strictly forbidden to drink alcohol or be under influence of alcohol at the Exhibition area.

**§7.** Exhibition participants shall be obliged to meet fire prevention requirements and to ensure safe and hygienic working conditions for their employees and entities acting under their orders, and shall be fully responsible for consequences resulting from non-observance.

**§8.** The most important emergency phones:

- 112 general emergency phone,
- 998 fire brigade,
- 997 Police
- 999 Ambulance
- 691 021 111 the Organiser's emergency phone number.

**§9.** The Organiser's emergency number can be used for intervention of Police, Ambulance, Fire Brigade and Security Services. This number cannot be used for any other purpose, particularly, to obtain information.

**§10.** To all issues not governed by these Regulations, generally applicable occupational health and safety rules and regulations shall apply.

## **FIRE PREVENTION RULES**

**§11.** At the Exhibition area (the area of the whole former airport at Bednary), it is forbidden to:

- 1) smoke tobacco,
- 2) use open fire,
- 3) install portable heaters and other heating devices (braziers, electrical, gas and other heaters) when fire prevention conditions are not met;
- 4) light a barbecue when fire prevention conditions are not met; use of barbecues in car parks is strictly forbidden;
- 5) wrap light bulbs in any material or use bulbs of power exceeding one specified by a manufacturer of a luminaire;
- 6) keep at the stand or outside it flammable materials and any materials posing a fire hazard,
- 7) store flammable materials near heating devices (equipment, devices, and stand furnishing should be placed at a sufficient distance from devices generating heat),
- 8) store and use pyrotechnic articles and explosives,
- 9) hold and use balloons, gas bottles and other devices filled with flammable gases,
- 10) use as cleaning agents liquids that are flammable or form explosive mixtures,
- 11) leave greased, oily rugs and cleaning clothes outside closed containers of non-flammable materials,
- 12) obstruct access to fire extinguishing equipment and use it for purposes unrelated to fire extinguishing,

- 13) block traffic routes, technical routes, entrances and exits,
- 14) use electrical equipment that is not in a good operating condition and without required certificates.

**§12.** Any interferences in power supply equipment, including power generators, cables and cabinets, by persons not authorised by the Organiser are forbidden.

**§13.** For electrical equipment, it is forbidden to:

- 1) use equipment or installations that are not in a good operational condition or are damaged,
- 2) make any unauthorised changes and modifications in them violating their operating instructions,
- 3) leave unattended any equipment that may pose a hazard, in particular, generating or emitting heat, or set it on a flammable surface.

**§14.** Only materials that are non-flammable, fire retardant or secured against fire should be used for construction of stands. A company constructing a stand is obliged to hold relevant certificates at the stand.

**§15.** Each stand and spot should be equipped with relevant manual extinguishing equipment. It is forbidden to use that equipment for purposes not related to fire extinguishing.

**§16.** Before leaving the stand or the spot, all electrical equipment and lighting should be turned off.

**§17.** Operation of machines at the stands is strictly forbidden. Mechanical vehicles and other devices with a combustion engine can be displayed at the stand only with their engine switched off, a fuel tank closed, and with a disconnected battery.

**§18.** When an exhibition may cause an increased fire risk, the Exhibitor is obliged to arrange with the Organiser a method and forms of additional fire prevention arrangements.

**§19.** Each participant of the Exhibition is obliged to immediately notify to the Organiser all irregularities and fire hazards found in the Exhibition area.

**§20.** Each participant of the Exhibition is obliged to immediately execute commands given by the Organiser or persons appointed by the Organiser, concerning fire security at the Exhibition area.

**§21.** When a fire is noticed, it should immediately be notified to the fire brigade and the Organiser (Exhibition services) and - whenever possible - extinguishing operations should be started using manual extinguishing equipment. Until the Fire Brigade arrival, instructions of a person managing the rescue and extinguishing action should be strictly adhered to, and after the Fire Brigade arrival - instructions of an officer commandeering the rescue and extinguishing action.

## **STAND CONSTRUCTION**

**§22.** Arranging, equipping, use and dismantling of the Stand must conform to the current regulations, in particular, OHS, fire prevention and the construction law; it cannot pose a threat to people and property, and it cannot prevent or hinder:

- 1) use of Stands by other Exhibitors,
- 2) use of internal roads designated by the Organiser,
- 3) Exhibition services from performing their duties.

The Organiser may stop works related to the stand construction when any breach of the above conditions is found.

**§23.** All works having an environmental impact and which may cause any obstruction to neighbouring stands, such as painting, polishing, cutting, whetting, etc., may only be performed within the stand.

**§24.** Without the Organiser's consent, any interferences in the ground (digging, drilling) are forbidden. When this ban is breached, the Exhibitor shall be obliged to pay a contractual penalty in the amount of PLN 10,000 for each case of breach.

**§25.** The Organiser may route a power supply system through the stand, and the Exhibitor is obliged to allow performance of such works.

**§26.** The stand construction may not obstruct access to technical equipment (e.g., cables and switchboards, toilets) for operating personnel and other services of the Organiser.

**§27.** Lifts, cranes and loaders, and their supports should be placed on stable surface preventing these components from sinking into the ground. When works are completed, their booms should be folded into the transport position.

**§28.** During the Exhibition exhibitors are obliged to have IDs.

## **STAND CONSTRUCTION COMPONENTS**

**§29.** Construction, advertising, decorating and any other components of the stand and exhibits cannot extend outside the stand.

**§30.** All accessible sharp edges and components of exhibits at the stands must be appropriately secured to prevent any injuries to people or damages to property.

**§31.** For exhibits and structures exposed to weather conditions, the exhibitor is obliged to perform statistical and strength calculations, and perform according to them.

**§32.** Tents, tent halls, etc., of any type, should be secured against wind by correct anchoring or weighing down.

**§33.** All structures and exhibits which, due to their location or method of use, are exposed to a lightning stroke risk, must be appropriately earthed.

**§34.** Glazed components of the stand must have a solid bottom plinth of unbreakable material, at least 40 cm high.

**§35.** Structures should be installed on stable components preventing the base components from sinking into the ground, and anchored with lashings preventing their shift and deviation from a vertical alignment caused by wind, if necessary. The lashing cannot reach outside the stand.

**§36.** Vehicles, machines and appliances exhibited on raised structures should be appropriately secured against any possible movement.

## **POWER SUPPLY GRID**

**§37.** TNS 230V / 400V, 50 Hz power grid shall be used to power stands and exhibits within the Exhibition area. For receivers of other power parameters, a transducer of appropriate parameters should be installed by the participant. For power exceeding 3 kW, 3 phase supply shall be used. The power grid ends at the stand with a CEE-type outlet socket: 3-pole, 230V, 16 A; 5-pole, 400V, 16 A; according to power ordered.

**§38.** As additional anti-shock protection, automatic supply cut-off should be used when the safe contact voltage value is exceeded, using local equalising connections (according to PN-IEC-60364).

**§39.** The power system at the stand should be secured with a 30 mA anti-shock residual current device and provided with the main switch.

**§40.** Motors of power exceeding 5 kW can only be started with an ignition.

**§41.** The Organiser reserves a right to construct electrical connections for all Exhibition participants.

**§42.** All electrical devices and systems at the Exhibition area must meet the requirements of the Polish Standard PN-IEC-60364, and should be constructed and operated in accordance with current rules for construction and operation of power systems.

**§43.** Unauthorised connecting of the power system to the power grid is forbidden.

**§44.** It is forbidden to make any changes in the power system (modifications of the system, etc.).

**§45.** Power systems at the stands are switched off every day after closing of the exhibition.

**§46.** Due to safety reasons, Exhibition participants are obliged to disconnect power supply to their stands each time before leaving their stand.

**§47.** When a participant/constructor finds any incorrect or faulty functioning of power system, they should immediately notify the Organiser.

## **ADVERTISING**

**§48.** Any form of advertising outside the stand requires the Organiser consent.

**§49.** The advertisement sizes and forms cannot pose a threat to safety of people and property, as well as cannot obscure displays or cause any other problems at other stands.

**§50.** Height of flag masts should not exceed 10.0 m and they should not block any internal roads.

**§51.** When the wind speed exceeds 60 km/h, the flags should be lowered half mast, and when the wind speed exceeds 80 km/h, the flags should be removed from the advertising masts.

**§52.** Each day before leaving the stand, the exhibitor is obliged to lower the flags from the advertising mast.

## **MATERIALS HAZARDOUS TO HEALTH AND ENVIRONMENT**

**§53.** The Exhibition participants are obliged to remove themselves all solid and liquid waste hazardous to health and environment, as well as any traces of such waste. It is forbidden to remove waste hazardous to health and environment, and any food waste to toilets and generally accessible waste containers, as well as to grass-covered area. The Exhibition participant is obliged to notify to the Organiser any problems with waste of these types.

**§54.** Equipment emitting radiation (radioactive, x-rays, and other), as well as laser appliances used and presented at the Exhibition area should conform to requirements and regulations foreseen for such appliances.

## **OTHER PROVISIONS**

**§55.** It is strictly forbidden to use aircraft of any type, including drones, balloons (including anchored), airships, etc.

**§56.** Equipment for wireless communication, transmitters and receivers, radiolocation equipment, and high frequency devices used at the Exhibition area must have a permit from the Office of Electronic Communications for their operation.

**§57.** The maximum level of noise at the stand during the Exhibition related to presentation of equipment, advertising, and similar, cannot exceed 73 dB. The Organiser can measure noise levels at the stand borders. When it is found that the specified noise limits are exceeded, the Exhibitor shall be obliged to reduce the noise level to the acceptable standard. When this is not done, the Organiser may stop the presentation and the Exhibitor shall not be entitled to any claims.

**§58.** Waste generated during assembling and disassembling of stands, as well as during the Exhibition, should be removed to waste containers available in each sector.

**§59.** When loading is completed, the Exhibitor shall be obliged to hand over to the Organiser the empty and tidy stand area. When the above works are not performed, the Organiser shall be entitled to order performance of necessary works at the Exhibitor's cost and risk.